

The Regular Meeting of the Village of Mannville Council was held in the Council Chambers of the Mannville Village Office on Tuesday, November 18, 2025.

Present	Reid Roland Jocelyne Lanovaz Doug Gilbert Gary Bauer	Mayor Deputy Mayor Councillor Councillor
Attendance via Electronic Means	Eli Myhovich	Councillor
Also, in Attendance	Brooke Magosse Kim Galloway Kathy Dmytryw	Chief Administrative Officer Executive Assistant & Recording Secretary Director, Crossroads Economic Development Alliance
Call to Order	Mayor Roland called the meeting to order at 6:31 p.m.	

Agenda
2025.11.18/01

Deletions:

C1 – Delegation – Brittany Pegg – Vermilion RCMP Detachment

Additions:

F3 – Snow Removal Policy 3100-01

G6 – Request for Support – Regional Supply Chain Gap Analysis

G7 – East Industrial Park Subdivision Quotes – Tentative Plans for Subdivision

H1 – Public Works Report

H2 – Regional Fire Chief Report

H4 – Crossroads Economic Development Alliance Report

I1 – Alberta Transportation and Economic Corridors Letter November 13, 2025 – Divided Highway Speed Limits

CARRIED.

Minutes:

Council reviewed the October 28, 2025, Organizational Meeting Minutes and the October 28, 2025 Regular Council Meeting minutes as presented.

2025.11.18/02

MOTION by **Councillor Gilbert** that Council approve the Organizational minutes of October 28, 2025 Council meeting as presented.

CARRIED.

2025.11.18/03

MOTION by **Deputy Mayor Lanovaz** that Council approve the Regular Council minutes of October 28, 2025 Council meeting as presented.

CARRIED.

Financial Statement: Council reviewed the Monthly Bank Reconciliation as presented.

2025.11.18/04 **MOTION** by **Deputy Mayor Lanovaz** that Council approve the Bank Reconciliation for the month ending September 30, 2025.

CARRIED.

Accounts: Council reviewed the Accounts Payable listing as presented.

2025.11.18/05 **MOTION** by **Deputy Mayor Lanovaz** that Council approve Accounts Payable cheques #20250479 to #20250494 and #20250496 to #20250549, and Direct Deposit Payment #389 to #435, totaling \$256,586.71, for the month October 31, 2025 for information.

CARRIED.

Exit Chambers Councillor Bauer declared Pecuniary Interest and exited the chambers at 6:43 p.m.

2025.11.18/06 **MOTION** by **Deputy Mayor Lanovaz** that Council approve Accounts Payable cheque #20250494, in the amount of \$971.27, for the month of October 31, 2025 for information.

CARRIED.

Enter Chambers Councillor Bauer returned to chambers at 6:44 p.m.

MasterCard: Council reviewed the Credit Union MasterCard Statement as presented.

2025.11.18/07 **MOTION** by **Deputy Mayor Lanovaz** that Council approve the Credit Union MasterCard Statement dated September 30, 2025, totaling \$9,935.31 for information.

CARRIED.

Revenue/Expense Report: Council reviewed the Revenue and Expense Report as presented.

2025.11.18/08 **MOTION** by **Deputy Mayor Lanovaz** that Council approve the Revenue and Expense Report for the period ending October 31, 2025.

CARRIED.

Bylaws/Policies

7000-04 – Golf Course Advisory Committee Policy Council reviewed the proposed Golf Course Advisory Committee Policy 7000-04.

2025.11.18/09 **MOTION** by **Councillor Myhovich** that Council table the 7000-04 Golf Course Advisory Committee Policy to a future Council meeting.

CARRIED.



BB
CEO CAO

2025-884 Joint Assessment Review Board Bylaw	Council reviewed the proposed 2025-884 Joint Assessment Review Board Bylaw.
2025.11.18/10	MOTION by Deputy Mayor Lanovaz that council provide FIRST reading to 2025-884 Joint Assessment Review Board Bylaw. <u>CARRIED.</u>
2025.11.18/11	MOTION by Councillor Gilbert that council provide SECOND reading to 2025-884 Joint Assessment Review Board Bylaw. <u>CARRIED.</u>
2025.11.18/12	MOTION by Councillor Myhovich that Council authorize third reading to 2025-884 Joint Assessment Review Board Bylaw. <u>UNANIMOUSLY CARRIED.</u>
2025.11.18/13	MOTION by Deputy Mayor Lanovaz that Council provide third and final reading to 2025-884 Joint Assessment Review Board Bylaw. <u>CARRIED.</u>
3100-01 Snow Removal Policy	Council reviewed the amended Snow Removal Policy 3100-01.
2025.11.18/14	MOTION by Deputy Mayor Lanovaz that Council endorse a motion to amend the Snow Removal Policy as presented. <u>CARRIED.</u>
<u>Business</u>	
2025 Audit Planning Letter – JMD Group LLP	Council reviewed the 2025 Audit Planning Letter from JMD Group LLP.
2025.11.18/15	MOTION by Deputy Mayor Lanovaz that Council receive the 2025 Audit Planning letter from JMD Group LLP for information. <u>CARRIED.</u>
Mannville Senior Citizens Golden Age Club Request – Mini Golf Course	Council reviewed a letter and request from the Mannville Senior Citizens Golden Age Club regarding the Mannville Mini-Golf Course located at 5032-49 Street.

2025.11.18/16	MOTION by Councillor Gilbert that Council endorse a motion approve the request from the Mannville Senior Citizens Golden Age Club to upgrade the Mini-Golf Course, and direct Administration to collaborate with the Mannville Seniors Club on the project details. Further, that Council approves, in principle, the transfer of care and maintenance responsibilities to another designated Village Group with a formal plan to be presented at a future Council meeting for Council's consideration.	<u>CARRIED.</u>
December 2025 Meeting Date	Council reviewed a request to change the date of the December 2025 Regular Council meeting.	
2025.11.18/17	MOTION by Deputy Mayor Lanovaz that the December Regular Council meeting date be changed from December 16, 2025 to December 9, 2025.	<u>CARRIED.</u>
Tax Sale – November 4, 2025	Council reviewed a request from Administration seeking direction regarding the 2025 Tax Sale/Public auction parcels that remain unsold per the November 4, 2025 Tax Sale/Public Auction.	
2025.11.18/18	MOTION by Deputy Mayor Lanovaz that Council direct Administration to register the Village's name as title holder for Lot 8, Block 3, Plan 7620198 for tax forfeiture as a result of the November 4, 2025, Tax Sale/Public Auction. Furthermore, that once the Village gains title of the property, that Council direct Administration to enlist a realtor to market the property for sale.	<u>CARRIED.</u>
Request for Adjustment – Utility Bill	Council reviewed a request from a resident seeking an adjustment on a Utility Bill that was impacted by a recent water meter change-out.	
2025.11.18/19	MOTION by Deputy Mayor Lanovaz that Council table the Request for Adjustment-Utility Bill item to the December 9, 2025 Regular Council meeting. Furthermore, that Council direct administration to waive the penalty for the month of November 2025.	<u>CARRIED.</u>
Request for Support – Regional Supply Chain Gap Analysis	Council reviewed a request from the County of Minburn No. 27 seeking a letter of support/motion in support of the Alberta Community Partnership-Intermunicipal Collaboration “Crossroads Regional Supply Chain Gap Analysis” project.	

2025.11.18/20 **MOTION** by **Councillor Gilbert** that Council endorse a motion to provide a letter of support to the County of Minburn No. 27 in support of the Alberta Communication Partnership – Intermunicipal Collaboration “Crossroads Regional Supply Chain Gap Analysis” project. **CARRIED.**

East Industrial Park Subdivision Quotes – Tentative Plans for Subdivision **Council to review and approve a quote for the Tentative Plans for the East Industrial Park Subdivision.**

2025.11.18/21 **MOTION** by **Deputy Mayor Lanovaz** that Council endorse a motion to approve Meridian Surveys quote totaling \$8,500 (GST not included) to complete the tentative plans for subdivision of the East Industrial Park (Block A, Plan 852 0860; NW ¼ 19-50-8-W4). Furthermore, the funds be taken from 2025 Operating under Subdivision, Land and Development Department. **CARRIED.**

Request for Support – Northeast Alberta Site Selection Readiness Project **Council reviewed an email request from the executive director of Alberta HUB and the Town of Bruderheim seeking a letter of support/motion in support of the Alberta Community Partnership-Intermunicipal Collaboration “Northeast Alberta Site Selection Readiness” project.**

2025.11.18/22 **MOTION** by **Deputy Mayor Lanovaz** that Council endorse a motion to provide a letter of support to the Town of Bruderheim in support of the Alberta Communication Partnership – Intermunicipal Collaboration “Northeast Alberta Site Selection Readiness” project. **CARRIED.**

Staff/Committee Reports:

PW Report **Public Works Foreman Jesse Keyes, provided a Public Works report.**

2025.11.18/23 **MOTION** by **Deputy Mayor Lanovaz** that Council accept the Public Works report as information. **CARRIED.**

Fire Services Report **County Fire Chief, Mike Fundytus provided a Protective Services report.**

2025.11.18/24 **MOTION** by **Councillor Myhovich** that Council accept the Protective Services report as information. **CARRIED.**

GC Report

Council reviewed the Golf Course reports as presented.

2025.11.18/25

MOTION by **Councillor Myhovich** that Council accept the Golf Course reports as information.

CARRIED.**Recess**

Mayor Roland called for a recess at 8:00 p.m.

Reconvene

Mayor Roland reconvened the meeting at 8:12 p.m.

Crossroads Economic Development Alliance (CEDA) Report

Kathy Dmytriw, Director of Crossroads Economic Development Alliance presented her report, in person, to Council.

2025.11.18/26

MOTION by **Deputy Mayor Lanovaz** that council accept the CEDA Report as information.

CARRIED.**2025.11.18/27**

MOTION by **Deputy Mayor Lanovaz** that Council direct Administration to include the \$13,000 CEDA Contribution in the 2026 Operating Budget.

CARRIED.**Councillor Reports****Councillor Bauer**

Councillor Bauer provided a Committee report on the following:
No meetings to report.

Councillor Gilbert

Councillor Gilbert provided a Committee report on the following:

- November 6, 2025 - MMI-FCSS
- November 4, 2025 – Mannville Chamber of Commerce

Deputy Mayor Lanovaz

Deputy Mayor Lanovaz provided a Committee report on the following:

- October 30, 2025 – Community Engagement Training
- October 31, 2025 - NE Alberta HUB

Councillor Myhovich

Councillor Myhovich provided a Committee report on the following:
No meetings to report.

Mayor Roland

Mayor Roland provided a Committee report on the following:

- Meeting with Mannville Campground Society President
- November 6, 2025 – Mannville & District AG Society

2025.11.18/28 **MOTION** by **Deputy Mayor Lanovaz** to accept the Council Committee Reports as information.

CARRIED.

CAO Report **CAO Magosse provided an Administration Report as presented.**

2025.11.18/29 **MOTION** by **Councillor Gilbert** to accept the Chief Administrative Officer Report for October 2025 as information.

CARRIED.

Bylaw Enforcement Officer Report **MOTION** by **Councillor Gilbert** to accept the Bylaw Enforcement Officer's Report for October 2025 as information.

CARRIED.

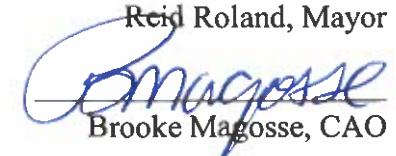
Correspondence: Council reviewed the Correspondence List for the period ending October 31, 2025.

2025.11.18/30 **MOTION** by **Deputy Mayor Lanovaz** that Council accept the Correspondence List as information.

CARRIED.

Adjournment There being no further business to be brought before Council, **Mayor Roland** declared the meeting adjourned at 9:08 p.m.



Reid Roland, Mayor


Brooke Magosse, CAO