

The Regular Meeting of the Village of Mannville Council was held in the Council Chambers of the Mannville Village Office on Tuesday, May 20, 2025.

Present

Rex Smith

Mayor

Jocelyne Lanovaz

Deputy Mayor

Shantell Bielesch

Councillor

Jim Jackson

Councillor

Dan Lyster

Councillor

Brooke Magosse

Chief Administrative Officer

Call to Order

Mayor Smith called the meeting to order at 6:30 p.m.

Agenda

2025.05.20/01

MOTION by Councillor Lyster that the agenda be approved with the following amendments:

Addition:

Current Business:

G-3 – Declaration of Seniors' Week: June 2-8, 2025

Reports:

H6 – Bylaw Enforcement Officer Report

Correspondence:

I: Invitation to “Unbreakable Ukraine Picture Show” – Jackie Armstrong-Homeniuk

I: 2025 Local Government Fiscal Framework (LGFF) Allocations

I: Letter dated May 6, 2025 – Request for Boulevard Improvement on 52 Avenue

CARRIED.

Delegations

Mike Fundytus, Director of Protective Services & Regional Fire Chief of the County of Minburn No. 27 arrived at 6:28 p.m.

**Mike Fundytus,
Regional Fire Chief –
County of Minburn
No. 27**

Mike Fundytus, Director of Protective Services for the County of Minburn No. 27 and Regional Fire Chief presented the April 2025 Fire Chief Report to Mayor and Council.

Departure

Mike Fundytus exited the chambers at 6:40 p.m.

Minutes:

Council reviewed the April 15, 2025 Regular Council Meeting minutes as presented.

2025.05.20/02

MOTION by Deputy Mayor Lanovaz that Council approve the minutes of April 15, 2025 Council meeting as presented.

CARRIED.

RS
CEO

Financial Statement:

Council reviewed the Monthly Bank Reconciliation as presented.

2025.05.20/03

MOTION by Councillor Bielesch that Council approve the Bank Reconciliation for the month ending March 31, 2025.

CARRIED.

Accounts:

Council reviewed the Accounts Payable listing as presented.

2025.05.20/04

MOTION by Deputy Mayor Lanovaz that Council approve Accounts Payable cheques #20250060 to #20250086, and Direct Deposit Payment #122 to #163, totaling \$173,688.54, for the month March 31, 2025 for information.

CARRIED.

MasterCard:

Council reviewed the Credit Union MasterCard Statement as presented.

2025.05.20/05

MOTION by Councillor Lyster that Council approve the Credit Union MasterCard Statement dated March 31, 2025, totaling \$3,924.37 for information.

CARRIED.

**Revenue/Expense
Report:**

Council reviewed the Revenue and Expense Report as presented.

2025.05.20/06

MOTION by Councillor Bielesch that Council approve the Revenue and Expense Report for the period ending April 30, 2025.

CARRIED.

Bylaws/Policies

**1900-21 Respectful
Workplace Policy**

Council reviewed the proposed 1900-21 Respectful Workplace Policy.

2025.05.20/07

MOTION by Councillor Bielesch that Council approve 1900-21 Respectful Workplace Policy as amended.

CARRIED.

**2025-881 – Council
Code of Conduct
Bylaw**

Council reviewed the proposed 2025-881 Council Code of Conduct Bylaw.

2025.05.20/08

MOTION by Deputy Mayor Lanovaz that Council provide first reading to 2025-881 Council Code of Conduct Bylaw.

CARRIED.

2025.05.20/09

MOTION by Councillor Jackson that Council provide second reading to 2025-881 Council Code of Conduct Bylaw.

CARRIED.

RS *Bm*
CEO CAO

- 2025.05.20/10** **MOTION by Councillor Bielesch** to give unanimous consent for third reading to 2025-881 Council Code of Conduct Bylaw.
CARRIED.
- 2025.05.20/11** **MOTION by Deputy Mayor Lanovaz** that Council provide third and final reading to 2025-881 Council Code of Conduct Bylaw.
CARRIED.
- Procurement and
Expenditure Policy
1300-14** Council reviewed the proposed Procurement and Expenditure Policy 1300-14.
- 2025.05.20/12** **MOTION by Councillor Bielesch** that Council approve the Procurement and Expenditures Policy 1300-14 as presented.
CARRIED.
- Business**
- Utility Safety Partners
– User’s Agreement** Council reviewed a request to enter into a Utility Safety Partners (USP) User Agreement to locate underground utility services.
- 2025.05.20/13** **MOTION by Councillor Bielesch** that Council approve the execution of the Utility Safety Partners User Agreement and authorize the Chief Administrative Officer to sign the agreement on behalf of the Village of Mannville.
CARRIED.
- Request for
Reimbursement –
Sewer Back-up** Council reviewed a written request from a resident located at 4720-48 Street seeking reimbursement of \$246.75 for a sewer line back-up.
- 2025.05.20/14** **MOTION by Councillor Jackson** that Council approve the reimbursement of \$246.75 for the Sewer Main Back-up located at 4720-48 Street.
CARRIED.
- Seniors Week** Council reviewed a request to declare June 2-8, 2025 as Seniors’ Week in the Village of Mannville.
- 2025.05.20/15** **MOTION by Councillor Bielesch** that Council declare June 2-8, 2025 to be Seniors’ Week in the Village of Mannville.
CARRIED.

**Staff/Committee
Reports:**

RS *BM*
CEO CAO

PW Report	Public Works Foreman Jesse Keyes, provided a Public Works report.
2025.05.20/16	MOTION by Councillor Lyster that Council accept the Public Works report as information. <u>CARRIED.</u>
Fire Services Report	County Fire Chief, Mike Fundytus provided a Protective Services report.
2025.05.20/17	MOTION by Councillor Lyster that Council accept the Protective Services report as information. <u>CARRIED.</u>
GC Report	Council reviewed the Golf Course reports as presented.
2025.05.20/18	MOTION by Deputy Mayor Lanovaz that Council accept the Golf Course reports as information. <u>CARRIED.</u>
CEDA Report	Council reviewed the Crossroads Economic Development Alliance (CEDA) Officer's Report as presented.
2025.05.20/19	MOTION by Deputy Mayor Lanovaz that Council accept the Crossroads Economic Development Consultant's report as information. <u>CARRIED.</u>

Councillor Reports

Councillor Bielesch	Councillor Bielesch provided a Committee report on the following: <ul style="list-style-type: none"> • May 2, 2025 – Northern Lights Library System AGM • May 13, 2025 – Mannville Library Board Meeting • May 16, 2025 – Communities in Bloom
Councillor Jackson	Councillor Jackson provided a Committee report on the following: <ul style="list-style-type: none"> • April 17, 2025 – Health Carte Retention and Recruitment • April 24, 2025 – MD of Minburn Foundation • April 24, 2025 – ACE AGM • April 25, 2025 – Mannville Seniors • May 8, 2025 – MD of Minburn Foundation
Councillor Lanovaz	Councillor Lanovaz provided a Committee report on the following: <ul style="list-style-type: none"> • April 24, 2025 – ACE AGM • May 8, 2025 – MMI - FCSS

Councillor Lyster

Councillor Lyster provided a Committee report on the following:

- *No meetings to report.*

Mayor Smith

Mayor Smith provided a Committee report on the following:

- April 16, 2025 - ACE Meeting
- April 24, 2025 – ACE AGM
- May 9, 2025 - NAAGO

2025.05.20/20

MOTION by **Councillor Bielech** to accept the Council Committee Reports as information.

CARRIED.

CAO Report

CAO Magosse provided an Administration Report as presented.

2025.05.20/21

MOTION by **Councillor Lyster** to accept the Chief Administrative Officer Report for May 2025 as information.

CARRIED.

Bylaw Enforcement Officer Report

Rural Bylaw provided a Bylaw Enforcement Officer Report as presented.

2025.05.20/22

MOTION by **Councillor Bielech** to accept the Bylaw Enforcement Officer Report for April-May 2025 as information.

CARRIED.

Correspondence:

Council reviewed the Correspondence List for the period ending April 30, 2025.


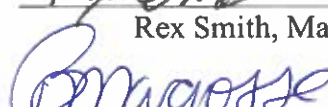
2025.05.20/23

MOTION by **Councillor Bielech** that Council accept the Correspondence List as information.

CARRIED.

Adjournment

There being no further business to be brought before Council, **Mayor Smith** declared the meeting adjourned at 8:24 p.m.


Rex Smith, Mayor

Brooke Magosse, CAO