

The Regular Meeting of the Village of Mannville Council was held in the Council Chambers of the Mannville Village Office on Tuesday, January 21, 2025.

Present

Rex Smith	Mayor
Jocelyne Lanovaz	Deputy Mayor
Dan Lyster	Councillor
Shantell Bielesch	Councillor
Jim Jackson	Councillor
Brooke Magosse	Interim Chief Administrative Officer

Call to Order Mayor Smith called the meeting to order at 6:30 p.m.

Agenda
2024.01.21/01 **MOTION** by **Councillor Lyster** that the agenda be approved with the following amendments:

Deletion:

C 2 – Rural Bylaw Introduction – Wayne Nyback

Addition:

G 10 – Tax Repayment Agreement

CARRIED.

Minutes: Council reviewed the December 10, 2024 Regular Council Meeting minutes, December 16, 2024 Special Council Meeting minutes, December 19, 2024 Special Council Meeting minutes, and the January 9, 2025 Special Council Meeting minutes as presented.

2025.01.21/02 **MOTION** by **Councillor Bielesch** that Council approve the minutes of December 10, 2024, Council meeting with the following amendments:

Resolution #2024.12.10/13 – correct Councillor Bielesch last name to proper spelling.

CARRIED.

2025.01.21/03 **MOTION** by **Deputy Mayor Lanovaz** that Council approve the minutes of the December 16, 2024, Special Council meeting as presented.

CARRIED.

2025.01.21/04 **MOTION** by **Councillor Jackson** that Council approve the minutes of the December 19, 2024, Special Council meeting as presented.

CARRIED.

2025.01.21/05 **MOTION** by **Councillor Bielesch** that Council approve the minutes of the January 9, 2025, Special Council meeting as presented.

CARRIED.

Financial Statement:

Council reviewed the Monthly Bank Reconciliation as presented.

2025.01.21/06

MOTION by Councillor Lyster that Council approve the Bank Reconciliation for the month ending November 30, 2024.

CARRIED.

Accounts:

Council reviewed the Accounts Payable listing as presented.

2025.01.21/07

MOTION by Councillor Bielesch that Council approve Accounts Payable cheques #20241089 to #20241154, totaling \$115,497.70, for the month November 30, 2024 for information.

CARRIED.

MasterCard:

Council reviewed the Credit Union MasterCard Statement as presented.

2025.01.21/08

MOTION by Deputy Mayor Lanovaz that Council approve the Credit Union MasterCard Statement dated November 30, 2024, totaling \$2,610.90 for information.

CARRIED.

Revenue/Expense Report:

Council reviewed the Revenue and Expense Report as presented.

2025.01.21/09

MOTION by Councillor Bielesch that Council approve the Revenue and Expense Report for the period ending December 31, 2024.

CARRIED.

Bylaws/Policies

**2025-878
Parks & Campground
Bylaw**

Council reviewed proposed Bylaw 2025-878 Parks & Campground.

2025.01.21/10

MOTION by Deputy Mayor Lanovaz that Council provide first reading to Bylaw 2025-878 Parks and Campground. Furthermore, that Administration bring forward Bylaw 2025-878 Parks and Campground to a future Council meeting.

CARRIED.

Delegation

Mannville Resident, Ricky Romain, entered the meeting at 6:47 p.m.

**Mannville Resident –
Ricky Romaine**

Mannville Resident, R. Romain, attended the council meeting to raise concerns regarding their property taxes and the clarity of their property tax bill. They sought clarification on the tax assessment process and expressed confusion over certain charges listed. The council acknowledged the resident's concerns and assured them that further information would be provided to address the issues raised.

- Departure** Ricky Romain departed at 7:04 p.m.
- Departure** **Councillor Lyster** exited the chambers at 7:07 p.m.
- Re-Entry** **Councillor Lyster** returned to the chambers at 7:08 p.m.
- 7000-03
Parks & Campground
Policy** **Council reviewed the proposed Parks & Campground Policy 7000-03.**
- 2025.01.21/11** **MOTION** by **Councillor Lyster** that Council approve the Parks & Campground Policy 7000-03 be tabled to the February 18, 2025, Regular Council Meeting. **CARRIED.**
- 1300-13
Credit Card
Acceptance Policy** **Council reviewed the proposed Credit Card Acceptance Policy 1300-13.**
- 2025.01.21/12** **MOTION** by **Deputy Mayor Lanovaz** that Council approve the Credit Card Acceptance Policy 1300-13 with the following amendments:
- *Amend section 3.1.3 Transaction Maximum to read as follows: “The acceptance of a credit card will be permitted in compliance with this policy up to a maximum of \$5,000 per transaction.”*
- CARRIED.**
- 2025-879
Master Rates Bylaw** **Council reviewed the proposed Master Rates Bylaw 2025-879.**
- 2025.01.21/13** **MOTION** by **Councillor Bielesch** that Council provide first reading to Bylaw 2025-879 Master Rates. **CARRIED.**
- 2025.01.21/14** **MOTION** by **Councillor Lyster** that Council provide second reading to Bylaw 2025-879 Master Rates. **CARRIED.**
- 2025.01.21/15** **MOTION** by **Councillor Jackson** that Council give unanimous consent to Bylaw 2025-879 Master Rates. **UNANIMOUSLY CARRIED.**
- 2025.01.21/16** **MOTION** by **Councillor Bielesch** that Council provide third and final reading to Bylaw 2025-879 Master Rates. **CARRIED.**

Business**MD of Minburn
Foundation Lodge
Expansion Project**

Council reviewed and considered the proposed municipal contribution commitment to the M.D of Minburn, that is required to fully fund the Homestead Lodge Expansion Project.

2025.01.21/17

MOTION by Deputy Mayor Lanovaz that Council endorse a motion that the Village of Mannville commit \$88,742 to the MD of Minburn Foundation which represents 2.87% of the total municipal share required to fully fund the Homestead Lodge Expansion Project subject to funding from the Affordable Housing Partnership Program and the approval of a CMHC Loan. Furthermore, that the \$88,742 one-time payment be funded through Capital Reserves.

CARRIED.

2025.01.21/18

MOTION by Councillor Jackson that Council endorses a motion that the Village of Mannville commits to collect 2.87% of the \$100,000 above current MD of Minburn Foundation requisition levels, for as long as required, to support the repayment of the \$15,591,500 CMHC loan at the time that the operations of the Homestead Lodge Expansion project come into effect.

CARRIED.

Returning Officer

Council to appoint Interim CAO B. Magosse as the Returning Office for the Village of Mannville for the 2025 Municipal Election.

2025.01.21/19

MOTION by Councillor Lyster that Council appoint Brooke Magosse as the Returning Officer for the Village of Mannville for the 2025 Municipal Election.

CARRIED.

**Substitute Returning
Officer**

To review and appoint Donna Poliakiwski, Administrative Clerk, as the Substitute Returning Officer for the Village of Mannville’s 2025 Municipal Election.

2025.01.21/20

MOTION by Councillor Bielesch that Council appoint Donnal Poliakiwski as the Substitute Returning Officer for the Village of Mannville’s 2025 Municipal Election.

CARRIED.

**Tax Repayment
Agreement**

Council reviewed a request for the Interim CAO to enter into a Property Tax Repayment Agreement.

2025.01.21/21

MOTION by Councillor Bielesch that Council approve and authorize B. Magosse, Interim CAO, to enter into a Property Tax Repayment Agreement on behalf of the Village of Mannville with the owner of the following property:

Plan 7520989, Block 15, Lot 8

CARRIED.

- CampSpot – Mannville Riverview Golf Course & RV Resort** Council reviewed a request to implement an online reservation system, through CampSpot, for the Mannville Riverview Golf Course and RV Resort.
- 2025.01.21/22** MOTION by Councillor Bielesch that council table the CampSpot-Mannville Riverview Golf Course & RV Resort item to the February 18, 2025 regular Council Meeting. **CARRIED.**
- Departure** Deputy Mayor Lanovaz exited the Council chambers at 7:33 p.m.
- Re-Entry** Deputy Mayor Lanovaz returned to the Council chambers at 7:34 p.m.
- Director of Emergency Management** Council reviewed a request to appoint Interim CAO B. Magosse as the Director of Emergency Management for the Village of Mannville.
- 2025.01.21/23** MOTION by Councillor Lyster that Council appoint Brooke Magosse to the position of Mannville’s Interim Director of Emergency Management for the Village of Mannville. **CARRIED.**
- Municipal Signing Authorities** Council reviewed a request to amend the Municipal Signing Authorities to remove former CAO, J. Hodel.
- 2025.01.21/24** MOTION by Councillor Bielesch that former CAO J. Hodel be removed as a signing authority for the Village of Mannville. Furthermore, pursuant to the *Municipal Government Act Section 213 (4)*, the signing authorities for the Village of Mannville be either Mayor or Deputy Mayor and the Interim Chief Administrative Officer, or the Assistant Chief Administrative Officer, or the Administrative Assistant. Furthermore, that council direct Administration to forward a letter to the Vermilion Credit Union advising Ms. Hodel’s resignation, and to amend their records in this regard. **CARRIED.**
- Request for Refund – Alberta Central East Water Corp.** Council reviewed a request to forward a letter to Alberta Central East Water Corp. requesting a refund in water consumption billed to the Village of Mannville due to a discrepancy with ACE’s water meter system.
- 2025.01.21/25** MOTION by Deputy Mayor Lanovaz that the Village of Mannville forward a letter to Alberta Central East Water Corporation, requesting a refund in the amount of \$76,728.10 for the period of January 2024 to December 2024. **CARRIED.**
- Intermunicipal Collaboration Framework – Amending Agreement** Council discussed the amendment to the Intermunicipal Collaboration Framework Agreement between the Village of Mannville and County of Minburn No. 27.

2025.01.21/26 **MOTION** by **Councillor Bielesch** That Council approve the amendment to the Intermunicipal Collaboration Framework between the Village of Mannville and County of Minburn as presented.

CARRIED.

Tax Repayment Agreement **Council reviewed a request for the Interim CAO to enter into a Property Tax Repayment Agreement.**

2025.01.21/27 **MOTION** by **Deputy Mayor Lanovaz** that Council approve and authorize B. Magosse, Interim CAO to enter into Property Tax Repayment Agreements on behalf of the Village of Mannville with the owner of the following property:

Plan 2979, Block J, Lot J

CARRIED.

Staff/Committee Reports:

PW Report **Public Works Foreman Jesse Keyes, provided a Public Works report.**

2025.01.21/28 **MOTION** by **Councillor Jackson** that Council accept the Public Works report as information.

CARRIED.

Fire Services Report **County Fire Chief, Mike Fundytus provided a Protective Services report.**

2025.01.21/29 **MOTION** by **Councillor Lyster** that Council accept the Protective Services report as information.

CARRIED.

GC Report **Council reviewed the Golf Course reports as presented.**

2025.01.21/30 **MOTION** by **Deputy Mayor Lanovaz** that Council accept the Golf Course reports as information.

CARRIED.

Councillor Reports

Councillor Bielesch Councillor Bielesch provided a Committee report on the following:

- December 16 & 19, 2024 – Special Council Meeting
- January 9, 2025 – Mannville School Council
- January 9, 2025 – Special Council Meeting /VOM Budget Planning / Personnel Committee Meeting

- January 14, 2025 – Mannville Library Board

Councillor Jackson

Councillor Jackson provided a Committee report on the following:

- December 12-13, 2024 – East Central 911
- December 16 & 19, 2024 – Special Council Meetings
- January 8, 2025 – East Central 911
- January 9, 2025 – VOM Budget Planning / Special Council Meeting
- January 9, 2025 – MD of Minburn Foundation

Councillor Lanovaz

Councillor Lanovaz provided a Committee report on the following:

- December 16 & 19, 2024 – Special Council Meetings
- January 8, 2025 – East Central 911
- January 9, 2025 – Special Council Meeting/VOM Budget Planning/Personnel Committee Meeting
- January 16, 2025 – Personnel Committee Meeting

Councillor Lyster

Councillor Lyster provided a Committee report on the following:

- December 16 & 19, 2024 – Special Council Meetings
- January 9, 2025 – Special Council Meeting / VOM Budget Planning
- January 14, 2025 – AG Society Meeting
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Mayor Smith

Mayor Smith provided a Committee report for the following:

- January 8, 2025 – East Central 911 AGM
- January 9, 2025 – Special Council Meeting / VOM Budget Planning / personnel Committee Meeting
- January 14, 2025 – ACE Water Zone Meeting
- January 16, 2025 – Vermilion River Regional Alliance
- January 14 & 16, 2024 – GC Manager Interviews

2025.01.21/31

MOTION by **Councillor Bielesch** to accept the Council Committee Reports as information.

CARRIED.

CAO Report

Interim CAO Magosse provided an Administration Report as presented.

2025.01.21/32

MOTION by **Deputy Mayor Lanovaz** to accept the Interim Chief Administrative Officer Report for January 2025 as information.

CARRIED.

Correspondence:

Council reviewed the Correspondence List for the period ending December 31, 2024.

2025.01.21/33

MOTION by **Councillor Lyster** that Council accept the Correspondence List as information.

CARRIED.

Adjournment

There being no further business to be brought before Council, Mayor Smith declared the meeting adjourned at 8:25 p.m.

Rex Smith, Mayor

Brooke Magosse, Interim
CAO

DRAFT