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**Procedure Title: Extreme Weather Mobilization Policy**  
**Policy: 3900-03**  
**Adopted: May 21, 2024**  
**Amended:**

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## **1.0 POLICY STATEMENT:**

**1.1.** The Village of Mannville desires to provide for the safety of employees when environmental conditions are not conducive to safe work and to prevent the wear and tear on equipment and vehicles caused by extreme weather.

## **2.0 GUIDELINES AND PROCEDURES:**

### **2.1 Extreme Cold Weather:**

**a.** Equipment and staff shall not be mobilized for outdoor work if the outside temperature is minus thirty-five degrees Celsius (-35°C) or lower, or a wind chill factor of minus forty degrees Celsius (-40°C), unless a written situational safety plan has been completed and followed for all work performed.

### **2.2 Extreme Hot Weather:**

**a.** Equipment and staff shall not be mobilized for outdoor work if the outside temperature is plus thirty-seven degrees Celsius (+37°C) or higher, unless a written situational safety plan has been completed and followed for all work performed.

### **2.3 Severe Weather and Storms:**

**a.** In cases of severe weather or storms, the Superintendent of Public Works or his/her designate shall determine how and if to mobilize or demobilize at their discretion.

### **2.4 Smoky Conditions:**

- a.** In cases where outdoor conditions appear smoky or air quality seems poor, employees must consult their immediate supervisor.
- b.** Supervisors shall refer to up-to-date sources (such as Government of Canada Air Quality Index) to assess air quality in work areas and follow all related procedures when determining how or when to mobilize and de-mobilize.

## **3.0 END OF PROCEDURE**