
Procedure Title: Junior Firefighter Program Policy

Policy: 2300-02

Adopted: August 17, 2019

Amended:



POLICY: The Village of Mannville wishes to promote junior firefighter programs as an integral part of the Mannville Fire and Rescue Services mandate.

The goal of the program is to generate interest in the fire service and provide junior members with teamwork, leadership and firefighting skills, and to foster and promote a keen interest and desire among the junior firefighters to continue on to become active members of the fire department having reached the age of eighteen.

PURPOSE: The duties, responsibilities and actions of junior firefighters need to be identified in structured program that takes into account benefits and liabilities. The involvement of junior firefighters is identified in this policy.

RESPONSIBILITIES:

The Fire Chief and Deputy Fire Chief are responsible for the implementation of this policy.

Officers shall ensure that this policy is followed by their subordinates.

Firefighters shall follow this policy.

Junior Firefighters shall follow this policy.

1.0 DEFINITIONS

- 1.1 "Contaminated Atmosphere"** means an atmosphere that is dangerous to a person's health.
- 1.2 "Hot Zone"** means the area immediately surrounding dangers of the incident site that is set aside for entry and rescue teams only.
- 1.3 "Junior Firefighter"** means a youth between fourteen (14) and eighteen (18) years of age.
- 1.4 "Probationary Period"** means the first six (6) months of service with the Mannville Fire and Rescue Department.
- 1.5 "Volunteer"** means an individual performing service for Mannville Fire and Rescue Department with no expectation of remuneration.

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2.0 GUIDELINES

- 2.1** A junior firefighter shall be considered a volunteer of the Village of Mannville Fire and Rescue Department.
- 2.2** Insurance benefits shall be extended to all junior fire fighters.
- 2.3** Parental consent and a signed waiver of claim against the Village is required acknowledging the limitations of the Village's insurance policy.
- 2.4** Junior firefighters are eligible to participate in established fire service training programs.
- 2.5** Junior firefighters may respond to incidents in the Village of Mannville Fire and Rescue Department service area once they have reached the age of sixteen (16) and have completed their probationary period.
- 2.6** Junior firefighters are not allowed to enter a contaminated atmosphere situation or enter the hot zone at an emergency incident. This includes interior structure fire attack and dangerous goods incidents.
- 2.7** Junior firefighters shall always operate under the close supervision of an experienced, adult fire service member.
- 2.8** The junior firefighter job description and liability waiver, as attached, will form part of this policy.

END OF PROCEDURE



Mannville Fire and Rescue Department

Junior Firefighter Job Description

Reference - Policy No. 2300-02

DEPARTMENT: Fire and Emergency Services

REPORTS TO: Fire Chief

SUPERVISES: N/A

The junior firefighter is a member of the Mannville Fire and Rescue Department who is between fourteen (14) and eighteen (18) years of age. This person will eventually become a regular volunteer firefighter.

Principal Duties and Responsibilities

1. When called upon, will attend fire prevention and inspection duties as an observer.
2. When called upon, will assist regular members in performing housekeeping duties at the Fire Hall.
3. When called upon, will assist regular members to maintain fire department apparatus in clean, serviceable condition.
4. Participates in required training and practices with regular members.
5. With assistance from Officers, junior firefighters will learn fire department policies, procedures and orders.
6. Junior firefighters are expected to attend regularly scheduled meetings and practices.
7. Upon the successful completion of probation, under the supervision of experienced firefighters, a junior firefighter of sixteen (16) years or more may be called upon to assist on fire ground and clean-up operations at the emergency scene.

Knowledge and Abilities

This position is a training and observation level for young people who demonstrate an interest in emergency first response. Therefore, no special knowledge or abilities are required.



Mannville Fire and Rescue Department

Junior Firefighter Waiver Form

Reference - Policy No. 2300-02

THIS RELEASE FORM MUST BE COMPLETED BY EVERY PARTICIPANT AND THEIR PARENT OR LEGAL GUARDIAN

I am aware of the activities of Junior Firefighters and of the extent of the insurance covered by the Village of Mannville regarding Junior Firefighters. I hereby remise, release and forever discharge the Village of Mannville, its successors or assigns, its employees, agents or contractors, of and from all manner of action, causes or causes of action, claims or demands which against the Village of Mannville, its successors or assigns, its employees, agents or contractors I have, shall or may hereafter have, or may be entitled to bring for or by any reason or in any way arising out of the participation of _____ in the Village of Mannville Junior Firefighter program.

SIGNED BY JUNIOR FIREFIGHTER: _____

PRINT FULL NAME HERE: _____

DATE OF BIRTH: _____

SIGNED BY PARENT OR LEGAL GUARDIAN: _____

PRINT FULL NAME HERE: _____

DATE: _____

CIRCLE ONE:

PARENT

LEGAL GUARDIAN

Procedure Title: Fire Department Level of Service
Policy: 2300-01
Adopted: January 23, 2007
Amended: October 18, 2016



APPENDIX 'A'

MANNVILLE FIRE DEPARTMENT

EMERGENCY SERVICES LEVELS AND STANDARDS

EMERGENCY SERVICE PROVIDED	LEVEL OR STANDARD
Fire Fighting Services	
Pre-Emergency Planning	NFPA 1021, Level I
Fire Fighting - Structural	NFPA 1001, Level II, NFPA 1002
Fire Fighting – Wild land / Urban Interface	NFPA 1051
Incident Command Services	NFPA 1021, Level II
Emergency Medical Services	
Medical Co-Response (MCR)	Medical First Responder (mrf)
Medical Fire Responder	Medical First Responder (mrf)
<p>Note:</p> <ul style="list-style-type: none"> • Level of medical response will be in accordance with Alberta Health Services Response plan as described in the Alberta Health Services Registration to a maximum level of MFR • All Medical Co-Response and First Response will be executed under the authority of Alberta Health Services defined Medical Director • The department shall follow medical control protocols according to their level of service as approved by the above medical direction • The Dept. shall fill out and submit patient care reports including participation in a quality assurance review process and secure storage of this information in alignment with applicable legislation (FOIPP, HIA) • The department shall acknowledge the AHS designated MFR Dispatch Agency • The department shall acknowledge the AHS response plan (see below) 	

Procedure Title: Fire Department Level of Service
Policy: 2300-01
Adopted: January 23, 2007
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Dispatch Condition			Total Codes
Auto Dispatched	Time Dependent	Description	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fire specific Co-response	393
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Cardiac arrest and Choking	107
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Other Immediately Life Threatening	540
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Delta and Echo Level Events	613
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Charlie Level Events	528
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bravo Level Events	274
<input type="checkbox"/>	<input type="checkbox"/>	Alpha Level Events	180
<input type="checkbox"/>	<input type="checkbox"/>	Omega Level Events	44
<input checked="" type="checkbox"/>		If requested by responding EMS	---

Note: The above groupings do NOT contain any event codes under Card 36 - Pandemic (eg. Ebola, H1N1). If your agency is trained and equipped to respond to these types of events and would like to add them, use the Customize button below.

Disclaimer of service capability: Services are provided within the capabilities of the agency, and requests for MFR participation may be declined due to resource unavailability, staff constraints, or other impediments preventing the timely response of an agency resource.

Rescue Services

Motor Vehicle Collisions, Vehicle Extrication NFPA 1001

Hazardous Materials Response NFPA 472, Awareness Level

Other Services

- Public Services (Fire Pit Complaints, Alarms, Unknown Odours)
- Mutual & Automatic Aid Responses (As per existing Agreements & Protocols)
- Enforce Provisions of the Safety Codes Act – Fire Discipline