

The Regular Meeting of the Village of Mannville Council was held in Council Chambers of the Mannville Village Office on Tuesday, February 21, 2017.

<b>Present</b>	Dave Huppertz Vanessa Boe Kelly Dalton Sid Hinton Jim Jackson	Mayor Councillor Councillor Councillor Councillor
<b>Also Present</b>	Carla Kooistra Amanda Strowger	Chief Administrative Officer Recording Secretary

**Call to Order** Mayor Huppertz called the meeting to order at 6:23 pm.

**Agenda**

**2017.02.21.01** MOTION by Councillor Hinton that the agenda be approved with the following additions:

Additions:  
Business: Library Accessibility

Committee Reports: Councillor Jackson

**CARRIED.**

**Delegation:**

**Mannville Library** Brenda Walker and Natalie Clennett, from the Mannville Centennial Library entered the meeting at 6:25 p.m.

**Walker** An overview of the services provided and the activities performed by the staff and Board of the Mannville Centennial Library.

**Departure** Mannville Centennial Library Board members departed at 6:36 p.m.

**GC Manager Staden** Riverview Operations Manager Kent Staden entered the meeting at 6:37 p.m.

**Rec Manager** GC Manager Staden provided a progress report of the Riverview Golf Course.

**Departure** GC Manager departed at 6:58 p.m.

**Minutes:**

Council reviewed the minutes of the January 17, 2017, Regular Council Meeting.

**2017.02.21.02** MOTION by Councillor Jackson that Council approve the minutes of the January 17, 2017, Regular Council Meeting.

**CARRIED.**

D.K. 98/1  
CEO CAO

**Financial Statement:** Council reviewed the Monthly Financial Statement for the period ending December 31, 2016.

**2017.02.21.03** MOTION by Councillor Dalton to approve the Financial Statement for the month ending December 31, 2016.

**CARRIED.**

**Accounts:** Council reviewed the Accounts Payable listing for the month ending December 31, 2016.

**2017.02.21.04** MOTION by Councillor Boe to approve Accounts Payable cheques # 20160935-20161023 totaling \$155,398.90 for the month ending December 31, 2016.

**CARRIED.**

**Revenue/Expense Report:** Council reviewed the Revenue/Expense Report for the period ending January 31, 2017.

**2017.02.21.05** MOTION by Councillor Dalton to accept the Revenue/Expense Report for the period ending January 31, 2017 as information.

**CARRIED.**

**Policies/Bylaws:**

**Policy 1000-06** Council reviewed the proposal for the implementation of a Relationships, Roles and Responsibilities Policy.

**2017.02.21.06** MOTION by Councillor Jackson that Council accept Relationships, Roles and Responsibilities Policy #1000-06.

**CARRIED.**

**Policy 1900-13** Council reviewed the amended Vacation Pay Policy #1900-13

**2017.02.21.07** MOTION by Councillor Hinton that Council accept Vacation Pay Policy #1900-13 as amended.

- At the end of that year the employees must use 100% of their annual earned holidays. Any unused vacation will be paid out as of December 31, unless a special request is made and approved by the CAO.

**CARRIED.**

**Fire Department Policy** Council reviewed the proposal for the implementation of a Mannville Fire Department Policy.

**2017.02.21.08** MOTION by Councillor Hinton to defer the Mannville Fire Department Policies and procedures until April 18<sup>th</sup> Council meeting.

**CARRIED.**

*D-H JNL*  
CEO CAO

**Business:**

**Oil & Gas Awareness Day**

Oil and Gas Awareness Day February 13, 2017.

2017.02.21.09

**MOTION** by Mayor Huppertz that Council proclaim February 13, 2017, as Oil and Gas Awareness Day in the Village of Mannville.

**CARRIED.**

**CAO Appointment**

Appoint a Chief Administrative Officer.

2017.02.21.10

**MOTION** by Councillor Hinton that Council appoint Jody Quickstad as the Chief Administrative Officer for the Village, effective March 1, 2017.

**CARRIED.**

**Motion Log**

Motion Log was presented as information.

2017.02.21.11

**MOTION** by Councillor Jackson that Council accept the Motion Log as information.

**CARRIED.**

**Strategic Planning**

Council reviewed an updated Strategic plan.

2017.02.21.12

**MOTION** by Councillor Dalton that Council accept the updated Strategic Plan as information.

**CARRIED.**

**Speed Sign**

Council discussed the possibility of purchasing a new speed sign.

2017.02.21.13

**MOTION** by Councillor Boe that Council accept as information.

**CARRIED.**

**Offer to Purchase**

Council discussed the counter offer to purchase Lot 12, Block 3 Plan 2574P.

2017.02.21.14

**MOTION** by Councillor Dalton that Council accept the offer to purchase Lot 12 Block 3 Plan 2574P being 4708 - 51 Street in the amount of \$3,000 and direct Administration to advertise the accepted offer to purchase as per Section 70 (1) of the MGA, subject to approval of Council for the placement of a used home on the property to include a one (1) year buy back clause.

**CARRIED.**

**Village Properties**

Council reviewed the Village of Mannville’s Brown Field properties.

2017.02.21.15

**MOTION** by Councillor Jackson that Council accept the Brown Field list of properties as information.

**CARRIED.**

D. H. 462  
CEO CAO

**Renovations** Council discussed the Village Office and Senior Centre renovations.  
Council direct Administration to provide additional information for the proposed renovations at the Senior Centre and Village Office.

**Village Lagoon** Council discussed the proposal from Bar Engineering.

**2017.02.21.16** **MOTION** by Councillor Dalton that Council accept the proposal from Bar Engineering to conduct the preliminary lagoon discharge line assessment, to be funded by MSI Capital.  
**CARRIED.**

**Library Accessibility** Council reviewed the request from the Mannville Centennial Library.

**2017.02.21.17** **MOTION** by Councillor Boe that Council direct Administration to bring this back to the Council meeting on April 18, 2017, and provide additional information after the Province releases their budget in the Spring. Administration will also obtain additional quotes on the estimated cost(s) from local contractors to renovate the entrance of the Library for wheelchair accessible.  
**CARRIED.**

**Staff/Committee Reports:**

**SPW McLaughlin** SPW McLaughlin provided a written Public Works update.

**2017.02.21.18** **MOTION** by Councillor Dalton that Council accept Public Works report as information.

**CARRIED.**

**Delegation:**

**Auditor McCarthy** Auditor Barb McCarthy from the firm JMD Group LLP entered the meeting at 8:28 p.m.

**Auditor** Auditor McCarthy provided the consolidated financial statement for the year ended December 31, 2016.

**2017.02.21.19** **MOTION** by Councillor Hinton that Council accept the Consolidated Financial Statements for the year ending December 31, 2016.

**CARRIED.**

**Departure** Auditor McCarthy departed at 8:44 p.m.

**Staff/Committee Reports:**

**VRRRA** Councillor Jackson gave a verbal report on the Vermilion River Region Alliance meeting.

**East Central 911** Councillor Jackson gave a verbal report on the East Central 911 meeting.

  
CEO CAO

2017.02.21.20      MOTION by Councillor Hinton to accept the Council Committee Reports for the period ending February 21, 2017 as information. **CARRIED.**

CAO Report      CAO Kooistra provided an Administration Report for the period ending February 21, 2017.

2017.02.21.21      MOTION by Councillor Hinton to accept the Chief Administrative Officer Report for the period ending February 21, 2017 as information. **CARRIED.**

Adjournment  
2017.02.21.22      MOTION by Councillor Jackson for adjournment at 8:53 p.m. **CARRIED.**

  
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Mayor D. Huppertz

  
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C. Kooistra, CAO