

BYLAW No.# 2009-751

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Designated Officer Bylaw

A BYLAW OF THE VILLAGE OF MANNVILLE enacted for the purpose to authorize the Municipal Council to establish the appointment of Designated Officer for the Village of Mannville.

WHEREAS, the Municipal Government Act R.S.A. 2000, Chapter M-26, Section 210, and amendments thereto, provides that a municipality establish the appointment of a Designated Officer.

NOW THEREFORE, the Municipal Council of the Village of Mannville in the Province of Alberta, duly assembled, ENACTS, as follows:

1. TITLE

This Bylaw may be cited as "the Designated Officer Bylaw".

2. DEFINITIONS:

2.1 In This Bylaw:

- a) "Act" means the Municipal Government Act, S.A. as amended;
- b) "Bylaw" means a bylaw of the Village of Mannville;
- c) "CAO" means Chief Administrative Officer appointed under Section 205 of the Act.
- d) "CEO" means person elected or appointed as Chief Elected Officer under Section 150 of the Act.
- e) "Council" means the Mayor and Councillors of the Village of Mannville.
- f) "DO" means Designated Officer appointed to a position established under Section 210 (1) of the Act.

3. DESIGNATION:

3.1 The following position is a designated officer of the Village:
Manager of Development Services

4. MANAGER OF DEVELOPMENT SERVICES:

The Manager of Development Services is the designated officer for purposes of carrying out the duties and responsibilities as follows:

- Promoting economic development within the Village of Mannville, including land and building development and planning.
- Issuing development permits.
- Bylaw review and creation.
- Unsuitably properties, issuance of fines and compliance.

The Designated Officer is responsible for carrying out the above assigned duties. If Designated Officer requires assistance in fulfilling these duties he/she may apply to CEO/Council giving just cause for requiring said assistance. The CEO/Council may or may not grant assistance depending on justification.

The Designated Officer will be required to obtain prior approval for any monetary expenditures for training sessions, personal development etc. same must be authorized by the CEO and Village Council prior to attending. This will require the Designated Officer to submit dates and times of meetings he/she wants to attend in a timely fashion with enough notice for the Council to review and give their decision. If this requirement is not met, the request will be denied.

5. SUPERVISION AND ACCOUNTABILITY:

Referring to Section 210 (4) the Designated Officer is subject to the supervision and is accountable to the CEO and Council as directed by this Bylaw.

6. EFFECTIVE DATES AND READINGS:

This bylaw will come into force and effect on the date of the final passage thereof.


READ A FIRST TIME THIS 30th DAY OF June, 2009

READ A SECOND TIME THIS 30th DAY OF June, 2009

AND WITH UNANIMOUS CONSENT OF COUNCIL, GIVEN A THIRD READING

AND PASSED THIS 30th DAY OF June, 2009.

VILLAGE OF MANNVILLE



Mayor



Chief Administrative Officer

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