



Procedure Title: Community Use of Municipal Facilities Policy
Procedure No.: #7000-00 (Replaces #2010-06)
Effective Date: September 28, 2010

This Policy supersedes all previous policies relating to the renting or use of Municipal Facilities/Equipment owned by the Village of Mannville.

Community Event: In this policy a community event will be defined as “ an event that all public is welcome to attend, and is hosted by one of the community groups, such as Chamber of Commerce, Historical Society, Mannville School etc. for example”.

Policy Statement:

The Village of Mannville is committed to contributing to community events:

- by offering a no charge fee for use of the Village barbeque.
- providing delivery of chairs and tables to and from site for community events and will incur costs for public works personnel.
- by renting facilities accordingly provided an agreement has been entered into, by completing the Agreement for Use of Village of Mannville Facilities and Equipment form (attached).

The conditions are as follows:

1. THAT the use of any Municipal Facility requires execution of the Use of Village of Mannville Facilities and Equipment form attached to and forms part of this Policy to be signed regardless of fee or nil fee.
2. THAT the Village of Mannville will contribute the rentals for Community Recognized Organizations/Community Events directly relating to the Village of Mannville to encourage Community Participation.
3. THAT the rental/delivery costs be waived effective July 1, 2008 if it is a charity/non-profit event as per above in order to support community groups.
4. The Village reserves the right to recover for extensive damage, cleaning, or repairs outside the scope of the Village Maintenance Department if required. The Village reserves the right to charge for replacement of propane if an unusually large amount is used or for multiple days use (eg: use every day on weekend).

Purpose:

The purpose of this policy is to ensure that Community Recognized Organizations/Events are encouraged to hold their functions in Mannville for the enrichment of the residents of Mannville and are aware of the requirements to use the facilities by signing the attached Agreement.

Margaret Hatch

Candace Dueck

Mayor

CAO

		Resolution Number
Approved	September 28, 2010	M-10-09-28-07
Amended		
Amended		
Amended		