
Procedure Title: Personnel Probation
Policy: 1900-01
Adopted: November 22, 2011
Amended:



POLICY STATEMENT:

This policy is to clearly set guidelines and standards regarding the probationary period for newly hired employees. This would include positions of Administration Staff, Supervisor of Public Works, Public Works staff and the Greens Superintendent.

This Policy supersedes any previous Village of Mannville Personnel Policy regarding length of probation for employees.

GUIDELINES AND PROCEDURES:

- All full time employment positions will have a three-month probationary period
- During the three-month probationary period staff may be dismissed without cause and without compensation or notice
- During the three-month probationary period employees have no obligation to provide notice of an intention to resign