
Procedure Title: Delegation(s)
Policy: 1000-04
Adopted: June 26, 2012
Amended:



POLICY STATEMENT:

The Village of Mannville believes that the municipality should provide clear direction to delegations who wish to address Council to ensure both parties are prepared for the discussion with adequate information to hold a meaningful discussion.

GUIDELINES AND PROCEDURES:

1. Delegation requests for presentation to council must be received at the Village Office seven calendar (7) days prior to the council meeting date.
2. Delegations must submit a written report attached to the Council Delegation form.
3. The report must provide sufficient information that outlines the delegation's presentation that is understandable and what result the delegation is seeking.
4. Delegations are limited to fifteen (15) minutes.
5. Council may defer any decision to a future Council meeting.

ATTACHMENT(S):

1. Council Delegation Form